

A Small Sampling of Regional Resources for Your Business

Hannah Grimes Center – workshops, peer groups, & other business support

Leadership Council April 20 from 8-9:30 a.m. – we learn the results of these interviews, connect with other business leaders, learn about business resources, guide and participate in the 310 Marlboro Project to grow high quality jobs in our region.

Project Management for Business 3/15 AND 3/29 from 9am-4pm, fee: \$895. Many organizations struggle to complete projects at all, let alone successfully and quickly. In this 2-day in-depth workshop on project management, Lisa Sieverts of Facilitated Change will teach you the essential tools you need to complete projects successfully. This workshop is designed to be interactive, structured to facilitate learning by allowing participants to apply what is being taught to their current projects. In this workshop, participants will learn the fundamentals of project management, make progress on current job-related projects, add to their toolbox several templates of practical project management tools, including the Charter, Selection Criteria, Communication Plan, Risk Plan and Scope Chart, and understand factors that influence project success. Contact program@hannahgrimes.com or 352-5063.

Peer Groups

- Creative Professionals Guild for creative employees
- Web & Technology Collective for web & tech employees
- Leadership Circle peer group for general manager/owner

NH Department of Resources & Economic Development (DRED)

Job Training Fund

This program allows companies to partner with the State of New Hampshire to train new workers or retrain longtime employees. Monadnock Region Resource Specialist Mollie Kaylor can be reached at 603-419-0933. Training programs may include, but shall not be limited to: Structured, on-site laboratory or classroom training; basic skills; technical skills; quality improvement; safety; management and supervision; English as a second language. Most importantly, funds for training grants shall supplement, and not replace, funds available through existing programs conducted by the business entity, or other public or private training programs. Employees who are residents of New Hampshire, or who work for a business that is located or intends to locate within the state, can receive training from the fund. Training must be provided by the local New Hampshire community college if they offer training in that area, otherwise a waiver can be sought for an outside vendor. A minimum of 50% cash match is required.

River Valley Community College (RVCC)

Business Training Center for Workforce Development

RVCC under the leadership of Gregg Solovei, Training Coordinator for Workforce Development, is reaching out to manufacturers to offer customized certificate programs which can lead to credit for future degrees through the University of New Hampshire system and SNHU. RVCC offers non-credit training for all types of industries and at all levels of employment from entry-level manufacturing position and office administration, to mid-level technical writing for business communications, as well as supervisory and managerial training.

Manufacturing Bootcamp is an 80 hour course which includes hands-on class time, access to ToolingU and online teaching. This program is currently being offered at NH Ball Bearing. Course topics include: Intro to Safety, Understanding quality, Intro to CNC controls, Hands on mill and lathe work, Intro to blueprints, Basic machine terminology, Intro to machine math, Intro to lean, Understanding quality and Intro to GD&T. **Well-Rounded U** is a 40 hour program for administrative assistants. Topics include: Dealing with change, Email etiquette, computer basics, Understanding social media and Understanding soft-skills. **Technical Leadership** is a 48 hour program for managers, supervisors and team leaders. Topics include: ABC's of leading others, Understanding leadership, Team

problem solving, Time management and SWOT analysis. **Technical Writing for Professionals** is a 36 hour program for managers. Topics include: Short memos, Writing assignments and Open discussions with the goal of improving communications with all levels of an organization.

Keene Community Education at Keene High School

Machine Apprenticeship is a program sponsored by the NH Department of Education. This is a two-year apprenticeship with 300 hours of direct instruction including lab time at Keene State College and the Cheshire Career Center. Full completion of the program will include 4,800 hours of “on the job” training with a local manufacturer.

Cheshire Career Center at Keene High School

Intro to Machine Tool gives students an opportunity to learn how to safely use lathes, vertical mills, grinders, belt sanders and hand tools. Students work from drawings, operation sheets and a comprehensive notebook. They learn how to use basic lay out and precision measuring tools while machining specific parts, which will be, assembled usable metal projects. Course content aligns with the National Manufacturing Skills Standards Council.

Machine Tool 1 is offered for students who want to develop skills that will enable them to work in the field of machining. Work projects are aimed at developing skills in machining parts to specifications provided on blueprints. Particular attention is given to machine accuracy. Projects align with competencies based on the National Manufacturing Skills Standards Council. **Machine Tool 2** Machine Tool II is offered to seniors who have successfully completed the first year program and have a genuine interest in a career in this field. Projects will be specific to the competencies based on the National Manufacturing Skills Standards Council.

Math topics and Computer Numerical Control (CNC) machining will introduce the student to programming and operating CNC equipment. Work-based learning (co-op) in manufacturing companies may be arranged for eligible students

Arts Alive – Discover Monadnock Web Page

This regional online resource is a good tool for you to use to attract and recruit employees. Discover Monadnock offers a comprehensive look at the region’s art, culture, recreation, food, attractions, lodging and more. They have added a “Work” tab to the site where you can post your logo, a short company description, and a link to your web page or a job listing page. It is a great resource for selling potential employees on the region and a tool for the region to attract potential employees and business owners who are travelling here to consider working and living here.

New Hampshire Manufacturing Exchange Program

If you are interested in the following offerings from the New Hampshire Manufacturing Extension Partnership (NH MEP), Hannah Grimes will work to bring these courses to the region so your employees do not need to travel. The nationwide system of MEP centers is linked through the U.S. Department of Commerce - National Institute of Standards and Technology (NIST), with the common goal to strengthen the global competitiveness of U.S. manufacturers.

Lean Manufacturing Training & Implementation, Six Sigma, ISO 9001 Training and Certification, ISO Internal Auditor Training, AS 9100 Training & Certification, Systematic Plant Layout Planning, Quality Management Standards, Supplier Improvement, Lean Green and Energy, and Enterprise Resource Planning.

Keene State College

Whether you are a large, established manufacturer or a growing tech start up, Keene State wants to get to know your company, your challenges and your opportunities and be a valuable strategic resource to you. Contact Dan Henderson at 358-2121 to learn about their programs including access to talent, staff training, applied research, student consulting teams, business services, and their Manufacturing Partners Scholarship Program.